



Typing Certification Test Given!



No Appointment Necessary!



SPB's Typing test is administered on a first come—first served basis. The test is an automated computerized test that will take about 1/2 hour to complete.

Test Location

**801 CAPITOL MALL
8th STREET
SACRAMENTO, CA**

Mondays 2002

The test is given on the following Mondays at 11:30 AM and 12:00 Noon.

- **January 7, 14**
- **February 4, 11, 25**
- **March 11, 18, 25**
- **April 8, 22, 29**
- **May 6, 20**
- **June 3, 10, 17**

Wednesdays 2002

The test is given on the following Wednesdays at 8:30, 9:30, 10:30, 11:30, 1:30, 2:30, 3:30 and is limited to 9 persons per test time.

- **January 9**
- **February 13**
- **March 13**
- **April 3**
- **May 22**
- **June 12**

Additional information: A minimum of 40 W.P.M. is required to receive a certificate and you must bring a valid picture ID with you to the test. Check in with the Security Guard on the first floor, Monday sign-ups begin at 11:00 A.M. and are usually filled by 11:30. The test is given only on the dates and times indicated above, there are NO EXCEPTIONS. We will honor typing certificates issued within the last four years, with a minimum of 40 W.P.M. if given by the following organizations:

1. The State Department that you are applying to can give you a typing test.
2. A business school or college
3. Adult Education Centers
4. Skills and Business Education Centers

Internet Certificates will not be accepted. For additional information please call (916) 653-1502

**Please note that the test is ONLY given on these available dates and times. There are no exceptions.*